**Job Title**: Personal Wellness Coach

**Employment Type:** Full Time

The New Foster Care’s (TNFC) is a 501c (3) non-profit organization based out of Oakland County launched in 2016. Our mission is to make a transformative change in the Michigan Foster Care system and a measurable and meaningful impact in the lives of youth who have experienced foster care. The New Foster Care’s focus is to assist young people with experience in foster care to change the trajectory of their lives; as well as to positively impact the foster care system that serves them by advocating for innovative programming and policy and legislative reform.

TNFC provides direct service to our youth through the Bridge program, a comprehensive transitional support model serving youth and emerging adults (ages 14 to 29), assisting them to achieve greater self-sufficiency and attain their goals along five life transition domains (Employment & Career, Living Situation, Educational Opportunity, Community Life Functioning, Personal Effectiveness & Wellbeing). Our multidisciplinary teamwork with the young person to develop and implement a successful life plan.

**Job Summary**:

The Personal Wellness Coach serves to provide outpatient therapy, counseling and support to our clients experiencing difficulties with mental and behavioral health. This position often includes coordinating care with the client’s key players, navigators, peer support specialist, other community mental health professionals, psychiatrist, and primary care physicians to assist with obtaining treatment goals.

**Minimum Qualifications**

Education, Experience and Licensure:

* A Master’s Degree from an accredited college or university in psychology, social work, or counseling or other related human services field.
* Current and approciate licensure/ certification issued by the State of Michigan, LPC, LP, or LMSW.
* CADC or CAADC or development plan eligible.
* 1-3 years of experience providing therapeutic treatment within child welfare population.

Qualifications & Skills:

* Demonstrates responsibility for the image and effectiveness of TNFC.
* Shows willingness to learn new methods, procedures, or techniques, resulting from departmental or Organization-wide change. Adapts to change quickly and easily.
* Supports and promotes an environment that holds opportunities for all, regardless of race, gender, culture, and age.
* Monitors and checks work or information and plans and organizes time and resources efficiently.
* Creates an atmosphere in which timely and high-quality information flows smoothly up and down, inside and outside of the organization; encourages open expression of ideas and opinions.
* Demonstrates eagerness to acquire necessary technical knowledge, skills, and judgment to accomplish a result or to serve a customer’s needs effectively.
* Does more than is required or expected in the job; does things that no one has requested that will improve or enhance products and services, avoid problems, or develop entrepreneurial opportunities. Plans for upcoming problems or opportunities and takes appropriate action.
* Demonstrates a high level of dependability in all aspects of the job.
* Applies and improves extensive or in-depth specialized knowledge, skills, and judgment to accomplish a result or to accomplish one’s job effectively.
* Effectively transfers thoughts and expresses ideas orally or verbally in individual or group situations.

**Essential Duties and Responsibilities:**

* Complete assigned intake/comprehensive bio-psychosocial assessments.
* Complete all necessary screening tools.
* Provides individual, group, and/or family therapy sessions, weekly.
* Document all clinical interactions within accordance to established professional standards, organizational standards, additional funding bodies.
* Demostrate ongoing engagement efforts with participants difficult to engage.
* Available to assist in team crisis intervention with Bridge participants during and after established work hours.
* Completes clinical records and agency documentation in a timely manner in accordance with the policies and procedures of The New Foster Care.
* Serves as the advocate for the young adult as it relates to mental, physical, emotional health in the community.
* Complete administrative tasks related to assigned caseload and other work assignments as required by The New Foster Care.
* Provides assistance, support and leadership to other staff members through consulting, teaching and other means as appropriate and to coordinate activities when assigned to do so.
* Participants in staff training and professional development as identified and/or approved including developing a knowledgeable understanding of the Transition to Independence Process Model utilized in the Bridge Program.

Additional Work Requirements:

* Valid unrestricted driver's license, with proof of current registration and automobile insurance; reliable personal transportation suitable for safely transporting as required.